

M-STEP Assessment Administration Updates

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M-STEP Test Administration & Reporting Consultant

Notes for the 2021 Administration

1. There is no option for remote administration of the M-STEP. All tests must be administered in-person by an in-person Test Administrator.
2. “Virtual schools” are schools whose primary mode of instruction is virtual; these are not schools who are providing remote instruction during the 2020-2021 school year due to the COVID-19 pandemic.
3. To record your school’s COVID-19 related closures or remote instruction, there is a new page in the OEAA Secure Site. This presentation includes information about this page.
4. Updates regarding the administration will be communicated through the weekly Spotlight newsletter. Be sure you receive Spotlight.

What's New in 2021

- Social Studies is a one-part test for all grades
- Science is operational; two parts for grades 5 and 8 and one part for grade 11

What's New in 2021

Important Dates Excel File

Provides users the ability to filter for:

- programs applicable to their school/district and/or assessment role
- Test mode (online or paper/pencil)
- Testing window
- And more!

- www.Michigan.gov/mstep

What's New in 2021

TTS for Directions Only

All M-STEP tests will have TTS available on directions screens.

District or Building Assessment Coordinators need to determine whether to use TTS for directions in their district or school.

Test directions include a section to use if administering with TTS for directions and without TTS for directions.

The test selection screen, welcome screen, and audio check screen are all completed together (without TTS), then students listen to the rest of the directions using TTS.

What's New in 2021

TTS for Directions Only

Important Note for schools NOT using TTS for Directions:

- The audio check exists on all tests; if you have students in a test session not using TTS as a designated support or accommodation, they will still have to complete the audio check screen (even if they do not have or need headphones).
- Devices not using audio should be muted to avoid the sound check playing aloud in the testing room.
- For test sessions with some students using TTS as designated support and some not, there are directions for the different actions to take on the audio check screen

What's New in 2021

Test Administrator's Directions and Manual

- This new document combines the Test Administration Directions and the sections of the Test Administration Manual (TAM) for Test Administrators
- Test Administrators are required to read the entire Test Administrator's Directions and Manual

What's New in 2021: Test Administration Training Toolkit

Checklist

This checklist can be used by:

- **District or Building Assessment Coordinators** to plan test administration training
- **Test Administrators** to verify they have received required test administration training

What's New in 2021: Test Administration Training Toolkit

PowerPoint Template

This PowerPoint can be used by **District or Building Assessment Coordinators** to prepare comprehensive test administration training for Test Administrators and Proctors

Modify to include specific building policy:

- People to Know
- Cell Phone Policy
- Testing Schedule
- Test Materials handling

What's New in 2021

Required Test Security Training

- **Assessment Coordinators must:**
 - Complete the test security modules
 - Read the Assessment Integrity Guide (AIG)
- **Test Administrators must:**
 - Complete the test security modules
 - OR
 - Read the AIG
- Any staff member who has completed the test security modules can take the refresher course available in place of the full test security modules.

IMPORTANT Note!

Test Security Training does not replace required test administration training.

What's New in 2021

Incident Reporting

- Report any testing irregularity within two school days
- Test administered without a required designated support or accommodation:
 - If a **designated support**: must submit signed form from parent indicating the reason for the retest and parent permission to retest **and** signed form from educator responsible for day-to-day instruction in the content area affirming the student uses the assigned designated support as a part of daily instruction
 - If an **accommodation**: must submit signed form from parent indicating the reason for the retest and parent permission to retest **and** appropriate page(s) from IEP and/or Section 504 plan that indicates the required accommodation for the content-area test

What's New in 2021

Incident Reporting

In three instances:

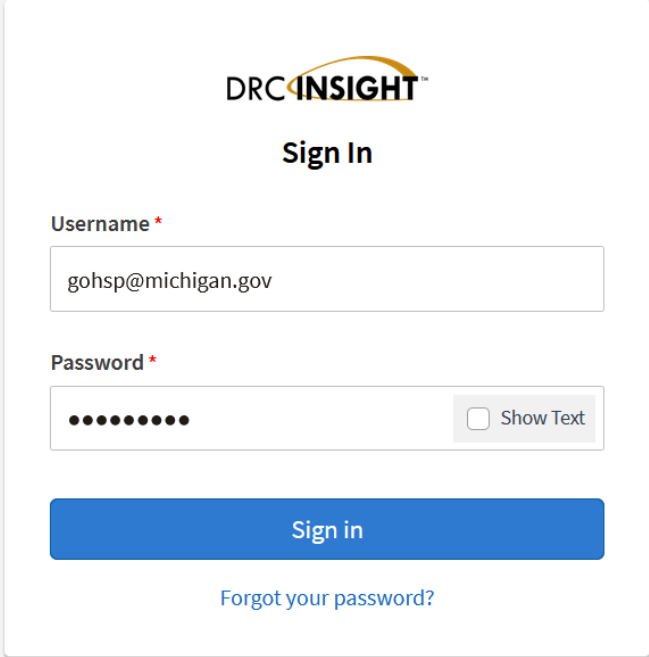
1. Student becomes ill and goes home on test day
2. Student spends less than 15 minutes (total) in test
3. Student does not take prescribed medication on day of test

If an incident report is submitted by 11:59 PM on the day the incident occurred, then the test can be regenerated. This will require:

- Documentation of parent permission
- Documentation of verification of incident

What's New in 2021

eDIRECT is now the DRC INSIGHT Portal



The screenshot shows the DRC INSIGHT Sign In page. At the top left is the DRC INSIGHT logo. Below it is the text "Sign In". There are two input fields: "Username *" with the value "gohsp@michigan.gov" and "Password *" with masked characters and a "Show Text" checkbox. A blue "Sign in" button is at the bottom of the form, with a link "Forgot your password?" below it.

Welcome to the DRC INSIGHT Portal

Welcome to the DRC INSIGHT Portal, the web-based test management site used to manage the online test administration for M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments for Michigan.

To sign in, enter your email address and password on this page and then select **Sign In**.

To obtain a login and password, you must first be set up with the specific DRC INSIGHT Portal role on the OEAA Secure Site. Click [here](#) for directions on how to request access to DRC INSIGHT Portal through the OEAA Secure Site.

Documents and Training Materials can be accessed [here](#) without a login and password.

You can use this page for the following tasks:

- **Management tools and software downloads** requires a login.
- **Online Answer Document Portal** for MI-Access Supported Independence and Participation can be found [here](#). The link is only active during the testing window.
- **Access the current system status** of the DRC INSIGHT Portal [here](#).

Need assistance? **Customer Support** can be contacted at 877-560-8378 or misupport@datarecognitioncorp.com.

What's New in 2021

Off-Site Testing – available for schools testing off-site, students who are receiving homebound services, students who are suspended or who are expelled with services.

Off-Site Test Administration Requests are submitted through the OEAA Secure Site

Window to submit is January 6 – May 20, 2021.

What's (Actually) New in 2021: Calculator Policy

Calculator Policy

- Grades 3, 4, and 5: NO Calculators are allowed for any students – including students with accommodations for mathematics. **Basic calculators are allowed for grade 5 science test on all parts/items.**
- Grades 6 and 7: NO Calculators for any students on part 1 of the paper/pencil mathematics assessment
- Online: Calculators are embedded into the mathematics assessment and are available on items when a calculator is allowed. Handheld calculators are available as an accommodation only for students with documented Individualized Education Program (IEP) or 504 plans.
- **Grades 8 and 11: Scientific Calculators are allowed on all parts/items of the science assessment**

What's (Actually) New in 2021: COVID-19 School Closures

COVID-19 School Closure Details

* Indicates required field

COVID-19 School Closure ID <input type="text" value="371"/>	Created Date and Time <input type="text" value="12/30/2020 12:29:46 PM"/>	Created By User Email	CC Email <input type="text"/>
Created By	Created By User Phone	Created By User Email	CC Email <input type="text"/>
Last Modified By	Last Modified Date and Time <input type="text" value="12/30/2020 12:29:46 PM"/>	Last Modified By User Phone	Last Modified By User Email
* Academic Year <input type="text" value="2020-2021"/>	* ISD <input type="text"/>	* District <input type="text"/>	* School

* COVID-19 School Closure Start Date and Time

* Anticipated COVID-19 School Closure End Date and Time

Please provide details about the COVID-19 school closure

0/1000

Save

What's New in 2021: Read by Grade 3 Legislation

At the time of this presentation, the Read by Grade 3 legislation remains in effect. This includes the use of M-STEP results for identifying 3rd grade students who require support in reading and who are eligible for possible grade retention. Until the law is modified, OEAA must continue planning for the full implementation of the law. Any updates will be communicated through Spotlight.

Preliminary scale scores will be used to determine:

- > 1271 Meets Requirements
- 1253-1271 Needs Support
- < 1253 Eligible for Retention

Per the legislation, letters will be sent by CEPI directly to parents for students who are eligible for retention.

Schools can view student preliminary scores within 48 hours of the student submitting the test (usually by the next day) and an indicator will be added to the grade 3 ELA reports. MDE encourages schools to monitor Preliminary Reports to identify students who are eligible for retention before parents receive letters.

Before Testing



OEAA Secure Site

- OEAA web-based application
- Pre-identify students for state assessments
- Print barcode labels for paper answer documents
- Order paper/pencil assessment materials
- Group students into online sessions
- Off Site Test Administration Requests
- Incident Reporting
- Accountable Students and Test Verification process
- Student test scores, downloadable data file and reports

OEAA Secure Site

How do I get access to the OEAA Secure Site?

- Log into the OEAA Secure Site with your MEIS login and password and complete the Request Access page
- Instructions can be found at www.Michigan.gov/securesitetraining using the “How do I get access to Secure Site?” link

Pre-Identification of Students

- OEAA will Pre-ID students using the fall MSDS general collection (student count day data).
 - OEAA will NOT do additional pulls from MSDS for pre-identification of students.
- District/school are responsible for pre-identifying additional students directly on the OEAA Secure Site.
 - One student at a time through Student Search
 - Pre-ID File Upload
 - Pre-ID File Format and Template available on login page of the Secure Site before logging in
 - MSDS Copy Function on Secure Site
- More information about how to Pre-ID students is available on the OEAA Secure Site training page at www.michigan.gov/securesitetraining

Setting Up Test Sessions

- Before February 23, 2021, students can be assigned to test sessions in the OEAA Secure Site. These test sessions will be pulled into the DRC INSIGHT Portal and available in the DRC INSIGHT Portal when it becomes available on March 5.
- Students pre-identified after February 23 must be added to test sessions in the DRC INSIGHT Portal.
- If test sessions aren't set up in the OEAA Secure Site by the February 23 deadline, the test sessions can be set up in the DRC INSIGHT Portal.

Data Recognition Corp. (DRC) application

System used to manage online testing for M-STEP

- Online test sessions
- Assigning online designated supports and accommodations
- Printing/managing test tickets
- Monitoring student testing status

Access is granted through the OEAA Secure Site

- District, nonpublic school, and public school administrators need access
- Test Administrators do not need secure login to access tutorials, manuals, or other documents



Available for online administrative tasks beginning March 5

- Students who were pre-identified and put into online test sessions in the OEAA Secure Site by February 23 will be copied into the eDIRECT test sessions.
- Students can continue to be pre-identified in the Secure Site after February 23 and will be copied into eDIRECT three times a day.
- Students pre-identified after February 23 will have to be added to test sessions directly in eDIRECT.

DRC INSIGHT Portal Assessment Coordinator Training

DRC INSIGHT

General Information

Documents

Test Tutorials

Documents

[+ Instructions](#)

Administration

(All)

Document Type

Mini-Modules















Audience

(All)

Show Documents

Drag a column header here to group by that column

Documents

Audience	Document Type	Title	Description	Date	Action
District/Building Coordinator	Mini-Modules	How to Access Documents on the DRC INSIGHT Portal	A mini-module on how to access documents on the DRC INSIGHT Portal - Revised 8/23/19	8/23/2019	 
District/Building Coordinator	Mini-Modules	How to Access the OTTs	Link to a mini-module on how to access the OTTs for student training	9/9/2019	 
District/Building Coordinator	Mini-Modules	How to Assign and Mass-Assign Student Supports and Accommodations	A mini-module on adding, editing, and mass-assigning universal tools, designated supports, and accommodations for students - Revised 8/23/19	8/23/2019	 
District/Building Coordinator	Mini-Modules	How to Create Test Sessions and Print Test Tickets	A mini-module on how to create test sessions and print test tickets - Revised 8/23/19	8/23/2019	 
District/Building Coordinator	Mini-Modules	How to Enter Student Responses in the MI-Access Online Answer Document	A mini-module on how to enter student responses in an online answer document for MI-Access Supported Independence and Participation	2/25/2019	 
District/Building Coordinator	Mini-Modules	How to Find Student Testing Status	A mini-module on how to find student testing status - Revised June 2019	6/27/2019	 
District/Building Coordinator	Mini-Modules	How to Search for Students	A mini-module on how to search for students - Revised August 2019	8/26/2019	 

DRC INSIGHT Portal: Assessment Coordinator Training



Date	Event
Tuesday, March 2, 2021 10:00 AM	Online District & Building Assessment Coordinator Training (recording will be made available March 3)
Friday, March 5, 2021	DRC INSIGHT Portal available to create and manage test sessions, assign universal tools, designated supports and accommodations

DRC INSIGHT Portal: Student Preparation

Student Tutorials are available in DRC INSIGHT Portal

OTTs can be accessed through the INSIGHT Testing Engine or by the link on the M-STEP web page using a Chrome browser

MICHIGAN
Department of Education

M-Step
Michigan Student Test of Educational Progress
[Online Tools Training](#)
[Test Sign In](#)

MI Access
Michigan's Alternate Assessment Program
[Online Tools Training](#)
[Test Sign In](#)

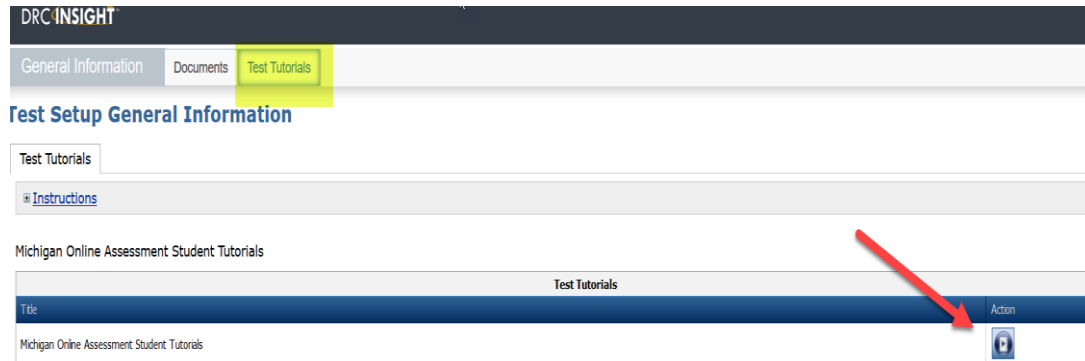
Michigan Department of Education
BENCHMARK ASSESSMENTS
Early Literacy & Mathematics
[Online Tools Training](#)
[Test Sign In](#)

Passage-Based Writing Field Test
[Online Tools Training](#)
[Test Sign In](#)

[DRC INSIGHT Online Assessments Tutorials](#) [Exit](#)

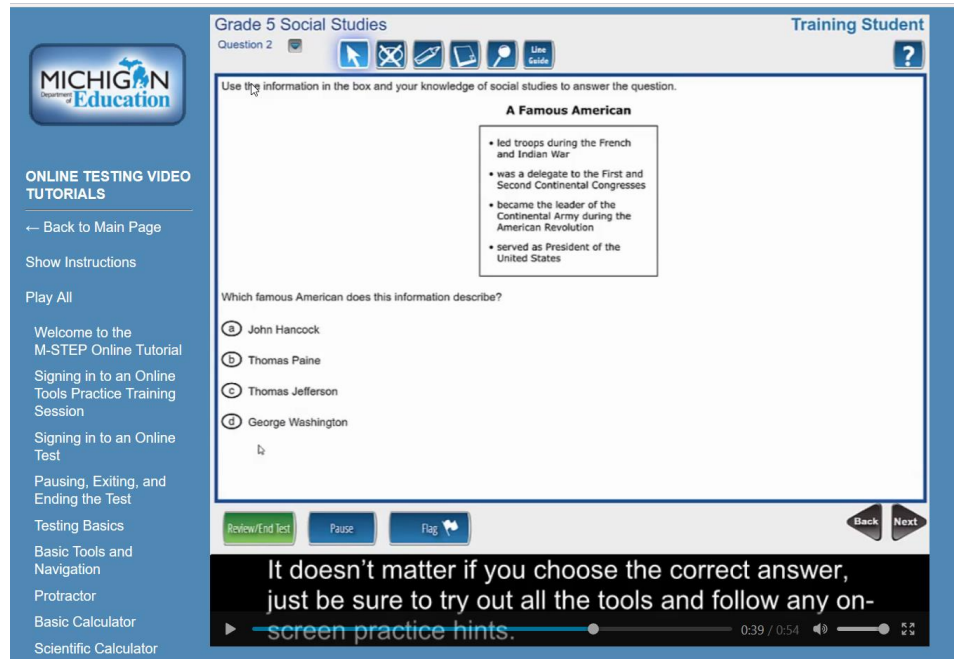
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DRC INSIGHT: Student Tutorials



MDE recommendation:

- View tutorials with students
- Model use of OTTs
- Provide students opportunity to practice OTTs on the device the students will use during testing



Test Schedules

Test Schedules are required and must be maintained for three years.

- Test Schedules must include:
 - District name
 - Building name
 - Building Assessment Coordinator's name
 - Date of assessment administration
 - Location of testing session (i.e., room number, classroom, etc)
 - Starting and ending time of testing session
 - Assessment/grade/content being administered for each testing session
 - Test Administrator(s) and proctor(s) for each testing session

Test Session Time Estimates: Grades 3-7



Spring 2021 Estimated Test Session Timings Grades 3-7

Subject	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7
ELA Computer Adaptive	2:00	2:00	2:00	2:00	2:00
Mathematics Computer Adaptive	1:30	1:30	1:30	2:00	2:00
Science Part 1	NA	NA	0:45	NA	NA
Science Part 2	NA	NA	0:45	NA	NA
Social Studies	NA	NA	0:60	NA	NA
Estimated Total Hours	3:30	3:30	6:00	4:00	4:00

NOTE: Times are in **hours:minutes**. Example, **1:30** equals **1 hour 30 minutes**.

Test Session Time Estimates: Grade 8

Spring 2021 Estimated Test Session Timings Grade 8

Subject	Grade 8
PSAT 8/9 (ELA and Mathematics)	2:35
M-STEP Science Part 1	:45
M-STEP Science Part 2	:45
M-STEP Social Studies	:60
Estimated Total Hours	5:05

Test Session Time Estimates: Grade 11

Spring 2021 MME Component Test Session Timings

Subject	Grade 11
Science	1:30
Social Studies	0:30
College Entrance*	4:07
Work Skills*	3:00
Estimated Total Hours	9:07
* Includes scheduled breaks	

Material Ordering

Initial Material Orders (IMO) are done through the OEAA Secure Site, based on pre-ID.

- IMOs are sent to the M-STEP Coordinator as listed in EEM
- Users can select the date for delivery: for example, the default delivery date for the first window is March 29 through 31, 2021. An alternate delivery date is available and can be selected for April 5-7, 2021.

Additional Material Orders (AMO) are also done through the OEAA Secure Site but are based on materials selected by the user after the IMO window has closed.

The dates for the IMO order window and AMO order window are posted in the M-STEP List of Important Dates document on the M-STEP web page (www.michigan.gov/mstep).

Materials Delivered

All buildings for online and paper/pencil testing receive:

- OEAA Security Compliance Forms
- Return Kit
 - FedEx Air bills
 - Instructions for Materials Return
 - Scorable Labels
 - Special Handling Envelopes
- Test Administrator’s Directions and Manual (according to Pre-ID test mode)

Online Testing	Paper/Pencil Testing
Graph Paper – one per Pre-IDed student in grade 6 or 7	Blank Labels - for schools that have any students Pre-IDed for paper/pencil testing
	Listening Scripts, CDs – based on number of ELA test booklets ordered for paper/pencil testing only
	Paper/Pencil Test Booklets/Answer Documents – based on students Pre-IDed for paper/pencil testing or available as ordered
	Pre-ID Labels – per student Pre-IDed for paper/pencil testing; one for each content area tested

Materials Inventory

Inventory materials upon receipt

Use the packing slip included with each order to verify that all materials listed are included in your order

Secure materials must be returned to the scoring contractor. If any secure materials are not returned by the materials return deadline, MDE will contact the school to locate the missing materials. If the missing materials were not identified by the receiving school as missing during the inventory process when received, MDE will expect the school to locate missing materials.

Student Supports and Accommodations Overview



Universal Tools, Designated Supports, Accommodations



Universal Tools

- Available to all students - use is primarily student driven

Designated Supports

- Available to students who have a specific need - use is primarily educator driven

Accommodations

- Available to students with disabilities whose need for that specific accommodation is documented in IEP/504 plan

Selecting appropriate Universal Tools, Designated Supports, Accommodations

- Consider students' individual needs.
- Do not enable or provide a Designated Support or Accommodation to all students in a grade level, building, or district.
- Providing students with more than they need/know how to use effectively can negatively impact their scores
- Not providing students with what they need can negatively impact their scores

Text to Speech



There are two types of Text-to-Speech available for M-STEP - the availability of each differs by content area and grade.

1. Designated Support - Text-to-Speech (TTS)
2. Accommodation - Text-to-Speech Passage (TTSPASSAGE)

Text to Speech

Designated Support - Text-to-Speech (TTS)

- Available for ELA, Mathematics, Science, and Social Studies
- Reads questions and answer options for students
- There are no reading passages on the Mathematics, Science, or Social Studies assessments

Accommodation - Text-to-Speech Passage (TTSPASSAGE)

- Available for ELA grades 6 & 7 only

Student Supports and Accommodations

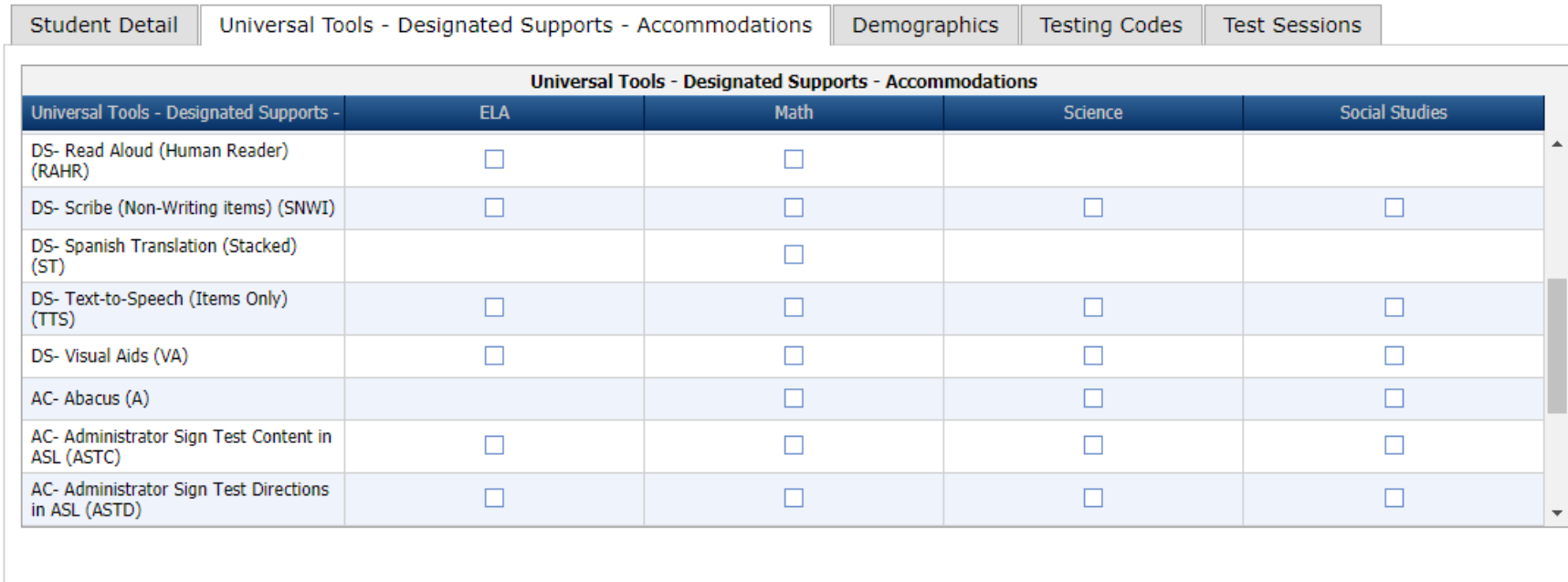
Create a process to review which tools students are using in the classroom.

Is there a match between what is used in the classroom and what is available/allowable on the state tests?

Review the Supports & Accommodations Guidance Document.

Assigning Student Supports and Accommodations

Users can view whether a support is a Universal Tool, Designated Support, or Accommodation while assigning in the DRC INSIGHT Portal



The screenshot shows a web interface with several tabs: "Student Detail", "Universal Tools - Designated Supports - Accommodations", "Demographics", "Testing Codes", and "Test Sessions". The active tab is "Universal Tools - Designated Supports - Accommodations". Below the tabs is a table with the following structure:

Universal Tools - Designated Supports - Accommodations				
Universal Tools - Designated Supports -	ELA	Math	Science	Social Studies
DS- Read Aloud (Human Reader) (RAHR)	<input type="checkbox"/>	<input type="checkbox"/>		
DS- Scribe (Non-Writing items) (SNWI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DS- Spanish Translation (Stacked) (ST)		<input type="checkbox"/>		
DS- Text-to-Speech (Items Only) (TTS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DS- Visual Aids (VA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AC- Abacus (A)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AC- Administrator Sign Test Content in ASL (ASTC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AC- Administrator Sign Test Directions in ASL (ASTD)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Assigning Student Supports and Accommodations

Before testing begins:

1. Meet with special education staff, educators to ensure you know all students who need any universal tools, designated supports or accommodations
2. Assign all appropriate universal tools, designated supports, or accommodations
3. Make sure all test administrators are aware of all universal tools, designated supports, and/or accommodations for all students in their test session(s)
4. Make sure test administrators have access to necessary materials for providing universal tools, designated supports and/or accommodations

Scratch Paper

Scratch Paper Policy

- Universal Tool
- Graph Paper – required for grades 6 and 7 mathematics; optional for grades 3 – 5
- Secure Material – be sure to collect after testing

Calculator Policy

Calculator Policy

- Grades 3, 4, and 5: NO Calculators are allowed for any students – including students with accommodations for mathematics. Basic calculators are allowed for grade 5 science test on all parts/items.
- Grades 6 and 7: NO Calculators for any students on part 1 of the paper/pencil mathematics assessment
- Online: Calculators are embedded into the mathematics assessment and are available on items when a calculator is allowed. Handheld calculators are available as an accommodation only for students with documented Individualized Education Program (IEP) or 504 plans.
- Grades 8 and 11: Scientific Calculators are allowed on all parts/items of the science assessment

Managing Secure Materials

Must be retained in one secure, locked location within the school

During testing, must be distributed and collected each day

Online testing:

- Test rosters and tickets
- Used scratch paper and used graph paper

Paper/pencil testing:

- Test Booklets
- Answer Documents – all used and unused ELA and mathematics
- First language (L1) glossaries
- Accommodated versions of the test
- Used scratch paper and used graph paper

During Testing



Responsibilities of Assessment Coordinators during testing



Communication!

Central point of contact between Test Administrators, Technology Coordinators, and OEAA

Resource – information about policies and procedures, testing schedules

Monitor test irregularities – investigations, submitting incident reports, gathering any necessary documentation, etc.

Monitor testing:

- Ensure rooms used for testing do not contain any cuing visual materials (see AIG)
- Manage test ticket printing, distribution, secure storage
- Manage handling of all secure materials – paper/pencil as well as online
- Monitor test completion in the DRC INSIGHT Portal

Incident Reporting

Testing Irregularity: any deviation from any test policy during the test administration.

Reasons a testing irregularity may occur:

- Student prohibited behaviors: cell phone use, copying/cheating
- Student Supports and Accommodations – either assigned when they should not be or not assigned when they should be
- Building emergency during a test administration; other unexpected event

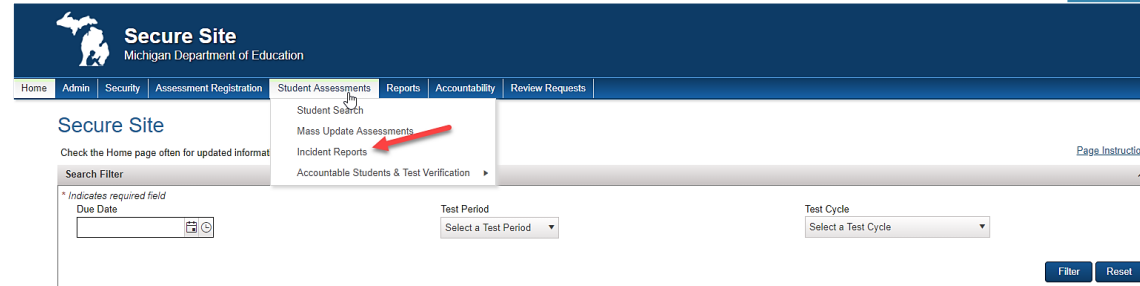
What may happen when there is a testing irregularity:

- Test may be unlocked or regenerated (NOTE: these are very different)
- Test may be invalidated – marked “Do Not Score” or “Prohibited Behavior”, etc.

Incident Reporting

1. Get the facts:

- What happened?
- Who was involved?
- What was the impact to testing?



2. Get statements from staff involved, as appropriate

3. Testing irregularities must be reported using the OEAA Secure Site Incident Reporting Tool within two school days of notification of the irregularity

- Log into the Secure Site
- Select the Student Assessments Tab, and then Incident Reports from the drop-down menu

Incident Reporting Tool: Selecting MDE Action Requested

UIC	DATE OF BIRTH	ASSIGNED	MDE ACTION REQUEST							
			NO MDE ACTION	UNLOCK ONLINE TEST	MARK AS MISADMINISTERED	MARK AS PROHIBITED BEHAVIOR	MARK AS NONSTANDARD ACCOMMODATION	MARK AS DO NOT SCORE	REGENERATE ONLINE TEST	ORDER EMERGENCY MATERIALS
			All Students involved or impacted <input type="checkbox"/>	All Students involved or impacted <input type="checkbox"/> CAT	All Students involved or impacted <input type="checkbox"/>	All Students involved or impacted <input type="checkbox"/>	All Students involved or impacted <input type="checkbox"/>	All Students involved or impacted <input type="checkbox"/>	All Students involved or impacted <input type="checkbox"/> CAT	All Students involved or impacted <input type="checkbox"/>

- No MDE Action
- Unlock Online Test
- Mark as Misadministered
- Mark as Prohibited Behavior
- Mark as Nonstandard Accommodation
- Mark as Do Not Score
- Regenerate Online Test
- Order Emergency Materials

Incident Reporting Tool



Information about how to use the Incident Reporting tool is available in the Secure Site training document [Incident Reporting \(www.michigan.gov/seuresitetraining\)](http://www.michigan.gov/seuresitetraining).

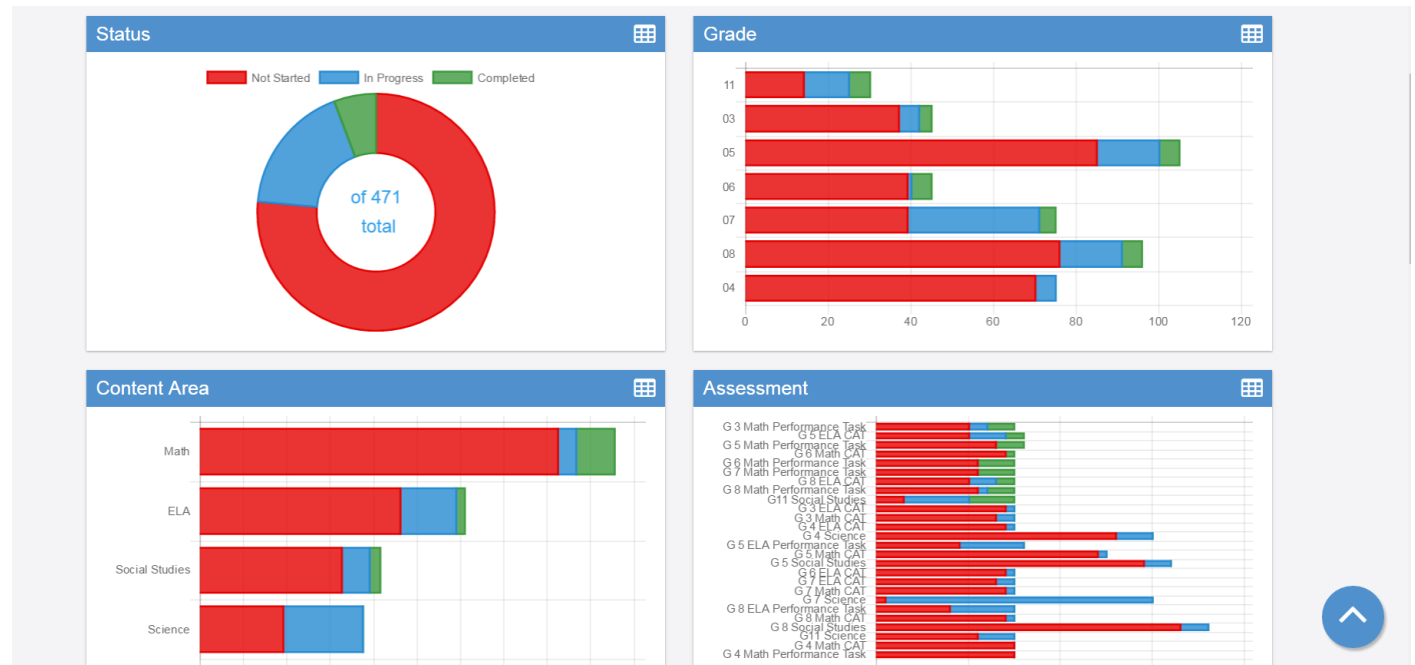
After Testing



Verifying that all students have tested

Users can view student progress toward test completion in the DRC INSIGHT Portal

Note: only students who have been pre-identified in the OEAA Secure Site will appear on the test management screen. Students who are expected to test but not assigned to any test sessions will not appear on this screen, however, will be counted in accountability calculations.



Materials Return

Return deadlines are the Wednesday after the last day of paper/pencil testing

Follow the procedures in the Test Administration Manual

Materials Return Dates	
Grades	Final date to ship for inclusion in answer document verification
Grades 5, 8 and 11	May 5, 2021
Grades 3, 4, 6 and 7	May 19, 2021

Preliminary Reports

Available within 48 hours of student submission of test

*In 2021, Preliminary Reports are not available for the science test because prior year proficiency cuts are used to determine the benchmark; there is no prior year proficiency cut. (Preliminary Reports will be available in Science in 2022)

Grade 3 ELA will include a Read by Grade 3 indicator

Stay Informed!

Spotlight



on Student Assessment and Accountability

What's New

Week of January 7, 2021

- [Who Must/Can Take the MME in Spring 2021?](#)
- [SAT, PSAT, WorkKeys, M-STEP, and MI-Access Pre-ID and Material Orders](#)
- [Early Literacy and Mathematics Benchmark Assessments Student-Level Reports Available](#)
- [Remote Testing Documentation Updates](#)

Reminders

- [2021 Michigan School Testing Conference](#)

Recently Asked Questions

Who Must/Can Take the MME in Spring 2021?

The [Who Must/Can Take the MME?](#) document has been updated to address eligibility and testing requirements for students in grades 11 and 12 for the 2020-2021 year. There are updates that apply to this year's spring MME and District and Building Assessment Coordinators should review this document, which is available on the [MME web page](#) (www.michigan.gov/mme) under **General Information**. MDE is communicating with the legislature on how there may need to be modifications to the MME legislation for this year only to align with these recommendations.

SAT, PSAT, WorkKeys, M-STEP, and MI-Access Pre-ID and Material Orders

Districts and schools should be working on their Pre-ID Student report on the OEAA Secure Site for the Spring 2021 SAT, PSAT 8/9, PSAT 10, WorkKeys, M-STEP, and MI-Access. The paper/pencil materials and printed barcode labels the schools/districts will receive are based on the students who are pre-identified by 5 p.m., **February 17, 2021**. Read the articles in the [December 17, 2020 Spotlight](#) (www.michigan.gov/mde-spotlight) to ensure that you have accurate counts, know how to Pre-ID students, and for other important information.

Early Literacy and Mathematics Benchmark Assessments Student-Level Reports Available

The Office of Educational Assessment and Accountability (OEAA) is pleased to announce that the Early Literacy and Mathematics Benchmark Assessments Student Level Reports for the Winter 2021 administration are available in the Dynamic Reporting System through the OEAA Secure Site. Reports are

(Continued on next page)

Sign up for the Spotlight!

▶ [Sign up for Spotlight \(www.michigan.gov/mde-spotlight\)](http://www.michigan.gov/mde-spotlight) and/or access previous editions | Call Center: 877-560-8378

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Thank you.

For more information about this presentation:

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