



MASA is excited to introduce a new membership for *executive assistants*

MASA recognizes that the support superintendents receive from their executive and administrative assistants is essential to the success of a school district. That is why MASA is creating a membership especially tailored for the administrative professionals who work hard in support of public schools and their superintendents.

With this membership, you receive:

- Access to professional development conferences offered by MASA and tailored to the unique needs of an executive assistant.
- Access to training webinars and drive-in conferences focusing on topics that will help executive assistants excel in their jobs.
- A subscription to the MASA Morning News, a daily roundup of education-related news articles from across the state.
- A subscription to eLeader, MASA's digital newsletter that features all the latest news and important upcoming events.
- A discounted registration fee for MASA's Nov. 1-2 conference for executive and administrative assistants – Elevate – that we are offering in partnership with the Michigan Association of Secondary School Principals.



*Become
a member
today!*

MASA has a long legacy of supporting superintendents and central office administrators because we believe strong leadership is essential to a highly functioning and successful public school district, and now we want to extend our support network. Our goal with this membership category is to provide professional development programs for administrative professionals, as well as opportunities to network and learn from your colleagues at conferences and workshops.

Cost

An MASA executive assistant membership is \$100 for one year, beginning July 1, 2018, and running through June 30, 2019.

Questions?

If you have any questions, please contact the MASA office at (517) 327-5910.

Fill out the form on the back to become a member today!



Executive Assistant Membership Form

Please provide the information requested below and mail or fax your payment to the MASA office.

Name _____ District _____

Title _____ Phone _____

Supervisor's Name _____ E-Mail _____

Membership Fee: \$100

Please choose your payment type:

Check Credit Card

Name on card _____

Card# _____

Expiration date _____ CVV _____

Signature _____

Make check payable to MASA and mail payment:

**Michigan Association of
Superintendents & Administrators**

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Questions? Contact MASA Registrar Danielle Bach at danielle@gomasa.org or call the MASA office at (517) 327-5910.

Register today!

ELEVATE

a conference designed for
EXECUTIVE & ADMINISTRATIVE ASSISTANTS
BUILDING. DISTRICT. ISD.

Excel on the job!

Nov. 1-2, 2018
East Lansing Marriott
at University Place
\$125 Preconference
\$225 Conference

Keynote sessions:

- "Identifying Human Trafficking"
- "School Law 101 for the Frontline"

Also featuring breakout sessions on building relationships with the board and your superintendent, technology and the value of interpersonal skills

For more information and to register, go to www.gomasa.org/events/Elevate2018