

## ***MASA Strategic Action Planning (SAP)***

This outline assumes superintendents and their administrative team will meet for 2-3 half day sessions. The process can start in late July or early August with a *living* SAP process in place in early spring. There can be a ½-1 day follow up training the next year - How is it going and monitoring through the continuation of Fact-Finding and data/information collection and analysis.

### **End of July or Early August**

Day 1      Focusing our SAP Work – *What is our ‘real work?’ Who needs to be involved at what level?*

Engaging in Fact-Finding and understanding how to listen to learn

Understanding the role of data and information in SAP - *Got Data Now What*

Send participants out to fact-find and our team is available to coach and mentor throughout the process

### **Mid-November**

Day 2      Engaging in EdTalks and Reviewing the data

Continuing EdTalks, seeking out pockets of excellence

Send participants out to engage in more fact-finding and data/information collecting. Also, challenge participants to surface pockets of excellence around each barrier and determine – who and how did the person(s) overcome this barrier? Can we replicate? Our team is available to coach and mentor throughout the process.

### **Mid-April**

Day 3      Using what was learned, develop a SAP document with timelines and next steps (research indicates no more than 1 to 3 goals based on what was learned from Fact-Finding). Continue Fact-Finding and data/information analysis to measure plan progress

One of our team members will work with each superintendent (and their team if applicable) to finalize their SAP process and be available to coach and mentor throughout this process.